



**Board of Directors Regular Meeting**

**June 13, 2024 6pm**

**Pagosa Lakes Administration Building**

**AGENDA MINUTES**

Board Attendees: Lars Schneider-Vice President  
Monty Whitman-Secretary  
Ericka Bailey-Treasurer  
Directors-Sasha King, Wade Lundy, Dan Mayer  
Pat Moore

Staff: Allen Roth-GM, Katie Benoit-CT  
Larry Lynch-DPE, Keith Cramer-DCS  
Ryan Graham-RA, Jen Pitcher-Lifestyles

Candace Selk Barnes-Recording Secretary

Owners/Visitors: C. Schnazenbaker, L. Moore, E. Woodward.

1. Call to Order @ 6:07 by Whitman. (Schneider momentarily delayed) Reminder audio and video recording is prohibited.
2. Verification of Quorum by Board Secretary Whitman
  - a. Approval of Agenda Motion to approve agenda with removal of item 9. c. by Mayer, 2<sup>nd</sup> Lundy. Passed.
  - b. Approval of the minutes Motion to approve Minutes of the May 9, 2024 Regular Meeting of the Board by Bailey, 2<sup>nd</sup> Moore. Unanimous. (Schneider returned prior to approval of minutes)
3. Disclosures of Conflicts - NONE
4. Owner/Member comments - NONE
5. Staff Reports:
  - a. General Manager's Report – as submitted by GM Roth.
  - b. Treasurers Report – as submitted by Benoit and reported by Bailey.
  - c. Department of Property & Environment Report – as submitted by Lynch who added maintenance on parking lots and trails underway and mitigation in Lakes area starts soon.
  - d. Department of Recreation Amenities Report as submitted by Graham. GM Roth reported 2<sup>nd</sup> annual Camp 911 was a success with over 50 kids in attendance yesterday.
  - e. Department of Community Standards Report as submitted by Cramer. Cramer addressed the increase in Violation/Complaints Report as not all complaints are violations – change shows more accurate reporting.
  - f. Lifestyle Report- as submitted by Pitcher.

Motion to approve Staff Reports by Bailey, 2<sup>nd</sup> Moore. Unanimous.

6. There are 4 lot Consolidations for review Motion to ratify all four Archuleta County approved consolidations by Whitman, 2<sup>nd</sup> Bailey. Unanimous.
7. Committee Reports:
  - a. ECC Liaison Report May 2024 Meeting Minutes by Bailey.
  - b. Finance Committee Chair open position. Roth reported several folks interested and will bring recommendation to July BOD meeting.
  - c. Lakes, Fish & Boat Committee – Minutes from recent meeting are included in Board packet.

Motion to accept Committee Reports by Moore, 2<sup>nd</sup> Whitman. Unanimous.

8. Unfinished Business

- a. Wyndham - Rec Center – GM Roth stated he had recently met with interim Wyndam GM Shane Prince and the rec center fees will be paid for upcoming 3<sup>rd</sup> and 4<sup>th</sup> quarter as budgeted. Prince requested a projection of 2025 increase as Wyndam budget process begins in July and formalized in August. Task group including Roth, Benoit, Graham and Finance Committee to prepare items for Board Work Session to be scheduled prior to next BOD Regular Meeting.

- b. Lake Shoreline Policy- final draft included in board packet.

Motion to accept Resolution 2024 -01 Lake Shoreline Policy by Bailey, 2<sup>nd</sup> Whitman. Unanimous.

Motion to accept Resolution 2024-02 Revising PPP with addition of Section 5.1 by Whitman, 2<sup>nd</sup> Moore. Unanimous.

- c. Capital Improvement Schedule & Funding

- i. Rec Center Parking Lot & Vista Mailboxes – both budgeted for 2024. GM Roth included summary in packet of proposed line items to be moved as currently funds not available. Discussion followed regarding installation of Rec Ctr curb/gutter with variance obtained from Arch County with asphalt pushed to be completed within 5 years; as well as the transfer of Operating funds to Capitol Improvement. Mayer reminded all that with Wyndam commitment of Rec Ctr fees for final quarters additional funds will be available, discussion ensued about prioritization of funds.

Motion to complete Rec Ctr curb/gutter only move paving to be completed within 5 years and fully complete the Vista mailbox project by Whitman, 2<sup>nd</sup> Moore. Unanimous.

- d. Ballot Items – brief discussion. Youth Sports and Activities Committee to finalize survey questions regarding the construction of the gym.

9. New Business

- a. Ratify Greenbelt Mitigation Contract Award

Motion to ratify Greenbelt Mitigation Contract Award unanimously approved by email vote to Vance & Bernard Tree Service by Bailey, 2<sup>nd</sup> Lundy. Unanimous.

- b. New Legislation – discussion led by GM Roth who attended a webinar regarding impact to PPP and Rules and Regulations, enforcement and defining SB124. Working with legal to address the legislative items.


- c. PPP Subcommittee – removed from agenda.

10. Owner/Member comments – Owner stated appreciation to DPE crew for working hard to clear Vista mailbox areas in winter.

Addition: Lundy motioned that Resolution 2023-04 Confirming Depository Relationships be updated to remove Dan Mayer as Board President and having any signature authority. 2<sup>nd</sup> by King. Passed. Mayer abstained

11. Adjournment – Motion to adjourn at 7:20 pm by Bailey, 2<sup>nd</sup> Lundy. Unanimous.

Respectfully submitted by:

  
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Monty Whitman, Board Secretary

  
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Candace Selk Barnes, Recording Secretary